



RETIREMENT BOARD OF THE
POLICEMEN'S ANNUITY AND BENEFIT FUND OF CHICAGO

MINUTES

**INVESTMENT COMMITTEE MEETING
and
REGULAR MEETING**

THURSDAY – August 27, 2020

Policemen's Annuity and Benefit Fund of Chicago
Regular Board Meeting
AGENDA
AUGUST 27, 2020. 9:00 AM
Via Zoom and Audio Conference

- 1) Roll Call
- 2) Requests from Members of the Public to Address the Board
- 3) Approval of Administrative Items
 - a) Approval of Minutes - Regular Board meeting held July 23, 2020
 - b) Approval of Minutes – Executive Session of July 23, 2020
- 4) Approval of Benefit Applications – **REFER TO MONTHLY DOCKET**
- 5) Disability Hearings
 - a) Duty Disability Hearing – Dougan, Coleen (tentatively 9:30am)
 - b) Return to Duty request – Kirk Rutkowski
- 6) Review of Closed session meetings
- 7) Renewal of Fiduciary Liability Insurance – Alliant
- 8) Investment Items
 - a) Cash Flow/Needs
 - b) Market Update and Performance
 - c) Active v. Passive Investment Discussion
- 9) GRS Sensitivity Analysis
- 10) Funding Resolution
- 11) 2020 Special Election Update – Approval of Phone Poll
- 12) Trustee Education - 2019 certification and 2020 opportunities
- 13) Sexual Harassment Policy
- 14) Legal Review*
- 15) Other business

For members of the public wishing to listen to the proceeding, please dial into the meeting at:

1-312-626-6799

Meeting ID: 981 8685 1719 Password: 60606

*Topics may be discussed in close session in accordance with the applicable Open Meetings Act provisions.

The regular meeting of the Retirement Board of the Policemen's Annuity and Benefit Fund of Chicago (the "Fund") was held 9:00 a.m. August 27, 2020, convening remotely via Zoom and Teleconference at 9:00 a.m. for the consideration of applications and bills, and for other such matters that came before the Board. This meeting is being held in accordance with the Open Meetings Act and Governor Pritzker's Executive Order 2020-52 as a result of the COVID-19 pandemic.

PRESENT

Board Members:

Thomas Beyna	- President
Jennie Bennett*	- Trustee
Melissa Conyears-Ervin	- Trustee
Michael Lappe	- Vice President
Susie Park*	- Trustee
Stephen Skardon	- Trustee
Brian Wright	- Recording Secretary

Absent:

None.

Staff:

Erin Keane	- Executive Director
David Kugler	- Board Counsel
Justin Kugler	- Legal Counsel
Kay Hylton	- Benefits Manager
Bob Crawford	- Disability Manager

Consultants:

Dr. Peter Orris*	- Board Physician
Kevin Leonard*	- NEPC
Deanna Jones	- NEPC
Kristen Finney-Cook*	- NEPC
Craig Cosesel*	-Alliant

Public in Attendance:

Michael Cosentino	- Active CPD
Coleen Dougan*	- Disability Applicant, Hearing
Rosemarie Giambalvo	- Retired CPD
Ralph Licari*	- Attorney
Matt McCue	- No Affiliation noted
Kevin Mullane	- CPD - Active
Mark Myslinski	- City of Chicago Office of the Treasurer
Rose Olivieri	- Retired CPD
Several unidentified attendees	

ROLL CALL

President Beyna determined a quorum was present and called the meeting to order.

**Denotes partial attendance during the open portion of the meeting.*

REQUESTS FROM MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD

President Beyna then asked if there were any requests from the public to address the Board. Rosemarie Giambalvo, Michael Costantino, Rose Olivieri and Matthew Johnson addressed the Board and were afforded the same amount of allotted time. Five additional participants who had requested in advance to address the Board did not respond when called by President Beyna. There were no further requests to address the Board.

APPROVAL OF MINUTES OF PRIOR MEETINGS

The first order of business was the review of the Minutes of the July 23, 2020, regular board meeting. *A motion to approve the regular Board meeting minutes held July 23, 2020, was made by Trustee Wright, seconded by Trustee Skardon.*

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

The next order of business was the review of the Minutes of the Executive Sessions of the July 23, 2020, regular board meeting.

A motion to approve the executive session minutes from the meeting held July 23, 2020, was made by Trustee Wright, seconded by Trustee Skardon.

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

President Beyna advised the members that the Board would move to the approval of Benefit Applications and Expense items as appearing in the August 2020 Docket and turned the meeting over to Board Secretary Wright.

DOCKET

PAGE NO. REFERENCE

1 - 3 Incurred Expenses for the Month of August 2020

A motion was made by Trustee Skardon, seconded by Trustee Lappe, to approve the Incurred Expenses as detailed on pages 1 through 3.

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

**4 - 12 Refunds of Contributions; Withdrawal of Service, Widow's Annuity Accumulations
 and Revised Widow's Annuity Accumulations**

A motion was made by Trustee Skardon, seconded by Trustee Beyna, to approve the Refunds as detailed on pages 4 through 12.

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

DOCKET

PAGE NO. REFERENCE

13 - 14 Payment to Heirs of Deceased Annuitants

A motion was made by Trustee Skardon, seconded by Trustee Beyna, to approve payments to heirs of deceased annuitants as detailed on pages 13 and 14.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

15 Refund of Unused Annuity Accumulations

A motion was made by Trustee Skardon, seconded by Trustee Beyna, to approve the refund as detailed on page 13.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

16 - 21 Annuities [Summary pg. 22]

A motion was made by Trustee Skardon, seconded by Trustee Lappe, to approve the Annuities as detailed on pages 16 - 21.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

23 - 39 Annuities - Revised

A motion was made by Trustee Lappe, seconded by Trustee Skardon, to approve the Revised Annuities as detailed on pages 23 - 39.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

40 Annuities to Widows [Summary pg. 41]

A motion was made by Trustee Skardon, seconded by Trustee Beyna, to approve the Revised Annuities as detailed on page 40.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

42 Annuities to Widows - Revised

A motion was made by Trustee Skardon seconded by Trustee Lappe, to approve the Revised Annuities to Widows as detailed on page 42.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

DOCKET

PAGE NO. REFERENCE

43 Annuities to Children

A motion was made by Trustee Skardon seconded by Trustee Beyna, to approve the Annuities to Children as detailed on page 43.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
Against: 0.
Absent: 0.

44 Health Care Subsidy Reimbursements

Underwood, et al. v. City of Chicago et al. (13-CH-17450)

A motion was made by Trustee Skardon seconded by Trustee Beyna, to approve the healthcare subsidies as detailed on page 44.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
Against: 0.
Absent: 0.

45 - 47 Payment of Death Benefits (Summary p. 48)

A motion was made by Trustee Skardon, seconded by Trustee Beyna, to approve payment of the Death Benefits indicated on pages 45 through 47.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
Against: 0.
Absent: 0.

49 REQUEST FOR PENSION CREDIT FOR MILITARY LEAVES OF ABSENCE SERVICE UNDER 40 ILCS 5/5-212

Documentation verified, review and discussion concluded.

A motion was made by Trustee Skardon, seconded by Trustee Beyna, to approve the request to purchase Leave of Absence service detailed on page 49.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
Against: 0.
Absent: 0.

50 REQUESTS TO PURCHASE ADDITIONAL PENSION CREDIT FOR PRIOR MILITARY SERVICE UNDER 5-214.3

Documentation verified, review and discussion concluded.

A motion was made by Trustee Skardon, seconded by Trustee Beyna, to approve the request to purchase additional pension credit for prior military service under 5/5-214.3 as detailed on page 50.

ROLL CALL: For: Bennett, Beyna, Coneyears-Ervin, Lappe, Park, Skardon, Wright 7.
Against: 0.
Absent: 0.

The docketed items having been completed, Secretary Wright turned the meeting back to Fund President Beyna.

DOCKET

PAGE NO. REFERENCE

51 DUTY DISABILITY CLAIM

HEARING – Dougan, Coleen L.

Officer Coleen Dougan appeared with counsel before the Board on her application for a duty disability benefit. Additional witnesses providing testimony in this case: Doctors Konowitz and Candido, Commander Warren F. Richards of Central Investigation Division of the CPD and Lieutenant Christi D. Ford of Medical Services Section of the CPD. After reviewing documents and hearing all testimony, *a motion was made by Trustee Skardon, seconded by Trustee Wright, for the Board to go into executive session per 2 (C)(4).*

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 6.
 Against: 0.
 Absent: Lappe 1.

Note: Trustee Lappe returned to the meeting during executive session.

It was moved by Trustee Skardon, seconded by Trustee Wright for the Board to come out of executive session.

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

A motion was made by Trustee Wright, seconded by Trustee Lappe that the Board award Coleen L. Dougan duty disability benefits.

ROLL CALL: For: Beyna, Lappe, Wright 3.
 Against: Bennett, Conyears-Ervin, Park, Skardon 4
 Absent: 0.

MOTION FAILS

52 DISABILITY STATUS REVIEW

HEARING – Rutkowski, Kirk

Officer Rutkowski, unable to appear via zoom, provided his current medical evaluation and affidavit waiving his right to a status hearing and his desire to return to active duty with the Chicago Police Department. Based on the current medical report and the officer’s desire to return to active duty *a motion was made by Trustee Wright, seconded by Trustee Skardon, to terminate Kirk Rutkowski’s duty disability benefits effective September 30, 2020.*

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

RENEWAL OF FIDUCIARY LIABILITY INSURANCE

Mr. Craig Gossel and Mr. Bruno Amichi representing Alliant Insurance Services appeared before the Board on the renewal of the Fund's fiduciary liability insurance. Presentation, review and discussion concluded, *a motion was made by Trustee Conyears-Ervin, seconded by Trustee Park to renew fiduciary liability insurance with Euclid Primary, Option 3, total premium \$183,639.*

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Park, Wright 4.
 Against: Skardon 1.
 Absent: Lappe 1.

REVIEW OF CLOSED SESSION MINUTES

Mr. Justin Kugler reviewed with the Board's closed session minutes to determine whether a need for confidentiality still existed per the Open Meetings Act.

A motion was made by Trustee Skardon, seconded by Trustee Wright to approve the opening of the closed session minutes for the period July 2019 through July 2020.

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

FUNDING RESOLUTION

A drafted 2020 Resolution for budget year 2021, payment year 2022, was provided to all Board members. *A motion was made by Trustee Skardon, seconded by Trustee Wright to approve the Resolution as prepared and submitted.*

ROLL CALL: For: Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 6.
 Against: 0.
 Absent: Bennett 1.

ELECTION UPDATE

Executive Director Keane informed the Board members that the US Postal Service problems had impacted the Board's election of officers. The election counting of ballots had originally been scheduled for August 17, 2020, and based on the nationally reported concerns with the mail service, it was prudent to postpone the election by two weeks to allow more ballots to be returned to the US Post Office Box. After reporting to the Board and receiving direction by a motion, the election counting of ballots was rescheduled to Monday – August 31, 2020.

The Fund was not able to send new ballots with new dates but did communicate the date change to the Police Department, Sergeant's Union, Lieutenant's Union and Captain's Union. In addition, all parties were asked to let their members know that if individuals had not received the original ballot, that member should contact the Executive Director. Anyone who contacted us was issued a duplicate ballot from the accounting firm Bansley and Kiener. On election day, Bansley and Kiener ensured that only one ballot was counted for those members.

On Thursday, August 13, 2020, via a phone poll, a motion was made by Trustee Skardon, seconded by Trustee Beyna to approve the date change for the trustee election for the position of Sergeant Representative and Lieutenant and ranks higher, for the reasons stated.

ROLL CALL: For: Beyna, Lappe, Park, Skardon, Wright 5.
 Against: 0.
 Absent: Conyears-Ervin, Bennett 2.

A motion was made by Trustee Skardon, seconded by Trustee Lappe that the Board approve the phone poll on the record.

ROLL CALL: For: Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 6.
 Against: 0.
 Absent: Bennett 1.

SEXUAL HASSRASEMENT POLICY

Mr. Justin Kugler reviewed with Board members a proposed sexual harassment policy. The Board will be presented with additional policies for consideration of revisions in upcoming meetings.

A motion was made by Trustee Skardon, seconded by Trustee Wright to approve the draft sexual harassment policy as submitted.

ROLL CALL: For: Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 6.
 Against: 0.
 Absent: Bennett 1.

INVESTMENT ITEMS

Cash Flow/Needs

Executive Director Keane presented the Fund’s cash flow and cash position.

Market Update, Performance

Kevin Leonard, Kristen Finney-Cook and Deanna Jones of NEPC reviewed monthly performance report.

Note: Trustee Huang-Bennett re-entered the proceedings.

LEGAL REVIEW

A motion was made by Trustee Skardon, seconded by Trustee Lappe for the Board to go into executive session per 2 (c) 11.

ROLL CALL: For: Bennett, Beyna, Conyears-Ervin, Lappe, Park, Skardon, Wright 7.
 Against: 0.
 Absent: 0.

A motion was made by Trustee Skardon, seconded by Trustee Wright that the Board exit executive session.

ROLL CALL: For: Beyna, Lappe, Skardon, Wright 4.
 Against: 0.
 Absent: Bennett, Conyears-Ervin, Park 3.

All business concluded for this date; a lack of a quorum; this meeting is adjourned.