

THE POLICEMEN'S ANNUITY AND BENEFIT FUND OF CHICAGO

PROCEDURAL RULES FOR MEMBER TRUSTEE ELECTION

For the Purpose of Electing Members of The Retirement Board of the Policemen's Annuity and Benefit Fund of Chicago, in accordance with Section 40 ILCS 5/5-179 and 180.

Adopted: July 20, 2026

THE RETIREMENT BOARD OF THE POLICEMEN'S ANNUITY AND BENEFIT FUND OF CHICAGO

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MEMBERS OF THE BOARD OF TRUSTEES

Representing the Public:

Max Budovitch, Vice President

Melissa Conyears-Ervin

Annette Guzman

Steven Mahr

Representing Active Police Officers, Participants not in Payment, and Disability Beneficiaries:

John Lally, President

Brock Merck

Brian Wright, Recording Secretary

Representing Retirees in Payment:

Saul Del Rivero

Overview of the Election

As required by the Illinois Pension Code, 40 ILCS Act 5, Article 5, The Policemen's Annuity and Benefit Fund of Chicago (the "Fund") conducts elections for the Active Policemen Member Trustees and Annuitant or Beneficiary Member Trustee. This year's elections are for two Trustee positions. One position is for an Active Police Member Trustee from the rank of Sergeant, and a second position is for an Active Police Member Trustee from the rank of Lieutenant or rank Superior to Lieutenant. Both positions are for a 3-year term from December 1, 2026 through November 30, 2029.

The following framework of Procedural Rules, including timetable of significant dates established for these elections, are reviewed and revised by the Retirement Board of the Policemen's Annuity and Benefit Fund of Chicago (the "Retirement Board").

The Independent External Election Administrator

The responsibility for the conduct of the election process rests with the Retirement Board. The Retirement Board has determined that it shall retain an Independent External Election Administrator, (hereinafter referred to as "External Administrator") for the purpose of attesting to the validity of all activities undertaken by the Retirement Board and Fund Staff in the conduct of these elections. The External Administrator shall also certify the results of each election to the Retirement Board. The firm may be an auditing firm, a law firm, or a specific election-monitoring firm that has proven expertise and experience in the supervision of similar elections.

For purposes of these elections to be held for the position of an Active Police Member Trustee from the rank of Sergeant, and for the position of an Active Police Member Trustee from the rank of Lieutenant or rank Superior to Lieutenant, the Retirement Board has retained the following as External Administrator:

Survey & Ballot Systems (SBS)
7653 Anagram Drive
Eden Prairie, MN 55344-7311

Questions concerning any aspect of the Fund's elections shall be directed in writing to:

Kevin Reichart, Executive Director
The Policemen's Annuity and Benefit Fund of Chicago
221 North LaSalle Street, Suite 1626
Chicago, Illinois 60601
(312) 676-0424
kreichart@chipabf.org

**PROCEDURAL RULES OF ELECTION FOR THE OFFICE OF
ACTIVE POLICE MEMBER TRUSTEE FROM THE RANK OF SERGEANT, and
ACTIVE POLICE MEMBER TRUSTEE FROM THE RANK OF LIEUTENANT OR RANK SUPERIOR TO LIEUTENANT
FOR A 3-YEAR TERM FROM DECEMBER 1, 2026 THROUGH NOVEMBER 30, 2029
OF THE RETIREMENT BOARD OF THE POLICEMEN'S ANNUITY AND BENEFIT FUND OF CHICAGO**

Under the provisions of Sections 5-179 and 5-180 of Act 5 of Chapter 40 of the Illinois Compiled Statutes, an election will be held to fill the office of Active Police Member Trustee from the rank of Sergeant, and Active Police Member Trustee from the rank of Lieutenant or rank Superior to Lieutenant.

A notice of election will be emailed to all eligible members by the External Administrator no later than **July 31, 2026** with instructions regarding petition availability. For active members on payroll, the City of Chicago Personnel Department will provide email addresses. For eligible members in receipt of disability, email addresses will be gathered from the Fund's records.

All persons eligible to vote will receive another email with voting instructions and a link to the secure voting website maintained by the External Administrator no later than **Monday, September 28, 2026**. Persons voting must log on to the secure voting web platform and cast their vote by **11:59 p.m. on Monday, October 19, 2026**.

1. Eligible Voters

On the day of any election, all active members of the Chicago Police Department ("CPD") from the Rank of Sergeant shall have a right to vote in their respective election.

On the day of any election, all members of the Chicago Police Department ("CPD") from the Rank of Lieutenant or Rank Superior to Lieutenant shall have a right to vote in their respective election.

2. Eligibility for Membership on the Retirement Board

Any member of the CPD from the Rank of Sergeant employed by the City of Chicago, and any CPD Officer from the Rank of Lieutenant or Rank Superior to Lieutenant, including those officer's receiving disability benefits from the Policemen's Annuity and Benefit Fund of Chicago ("Fund"), shall be eligible to be a member of the Retirement Board and may become a candidate for the trustee office to be filled. Candidates whose employment is terminated for any reason prior to September 28, 2026 shall no longer be deemed as an eligible candidate. Any votes cast for such terminated candidate shall be void.

3. Petition for Candidacy on the Retirement Board

A person seeking to run as a candidate in the upcoming Election must obtain a candidate petition from the Office of the Retirement Board, 221 N LaSalle Street, Suite 1626, Chicago, Illinois 60601 or

petitions may be printed from the Fund website: www.chipabf.org, beginning **Monday, August 3, 2026** through **Tuesday, August 25, 2026**.

The prospective candidate shall then personally file a completed petition in the Office of the Retirement Board beginning at **9:00 a.m. on Thursday, August 20, 2026**, and ending at **4:00 p.m. on Wednesday, August 26, 2026**. Each petition page must bear an affidavit of oath of the person in whose presence the petition was signed.

The nominating petitions for candidates seeking to run for the Trustee position representing Sergeants must be signed by twenty-five (25) persons duly qualified to vote from the rank of Sergeant. The nominating petitions for candidate seeking to run for the Trustee position representing Lieutenants or ranks Superior to Lieutenant must be signed by twenty-five (25) persons duly qualified to vote for the rank of Lieutenant or Rank Superior to Lieutenant. Any officer receiving disability benefits from the Policemen's Annuity and Benefit Fund of Chicago ("Fund") is eligible to participate in the election based upon his or her rank when the disability first began.

On **Thursday, August 27, 2026**, the first business day following the last day for filing nominating petitions, all petitions so filed shall be open to public inspection in the Office of the Retirement Board, and the sufficiency of any petition may be challenged in writing on or before **4:00 p.m. on Friday, August 28, 2026**, the second business day following the last day for filing such petitions. In addition, any candidate may withdraw his or her petition in writing on or before **4:00 p.m. on Friday, August 28, 2026**, the second day following the last day for filing petitions.

After the time to challenge the sufficiency of the petitions has expired, the Retirement Board shall rule on the sufficiency of all nominating petitions filed, and the findings of the Board, as to the sufficiency of any petition, shall be final.

If no eligible participants declare their candidacy within the aforementioned timeframe, participants will be notified of a new election timetable, including the candidate registration timeframes established by the Fund.

4. Sole Candidacy

If only one candidate files nominating petitions, and the Retirement Board rules on the sufficiency of all nominating petitions filed, no election shall be held and the candidate shall be declared as the winner.

5. Candidate's Name

No candidate's name shall appear on the ballot unless a petition has been filed and is Board certified as herein provided. The candidate's name shall only appear as submitted on the petitions. While the petitions may show an abbreviation of a name, they may not show nicknames, labels, titles, designations, or epithets.

6. Order of Filing

Candidates' positions for voting order shall be determined by the order in which the petitions were filed. The filing of petitions shall be at the Office of the Retirement Board beginning at **9:00 a.m. Thursday, August 20, 2026**, and ending at **4:00 p.m. Friday, August 26, 2026**. If more than one candidate is filing petitions and is present at 9:00 a.m. at the Fund office on a day petitions are accepted, then all candidates present at that time will be entered into a lottery to determine the order of filing. Fund staff, in the presence of the filing candidates, shall conduct a lottery to determine the order of filing, and the results shall be final.

7. Election Operations Oversight

Elections will be supervised by the External Administrator selected by the Board of Trustees. Balloting will be conducted via an online election web platform; there is no vote by mail or phone for this election.

8. Counting and Tabulating Ballots

The online election shall take place from **12:01 a.m. Monday, September 28, 2026** through **11:59 p.m. Monday, October 19, 2026**. Each eligible voter shall be allowed one vote online during that election period. Voting occurs when an eligible voter accesses the External Administrator's election platform and finalizes their selection.

The External Administrator will staff a phone number to assist voters who are having difficulty accessing the election platform during the election period.

9. Notice of Election Results

Following the close of the election, the External Administrator will transmit vote totals to Fund staff. Within two (2) business days following the External Administrator's election results, all candidates will be informed of the results, and the results will be presented to the Retirement Board as soon as possible.

10. Certified Election Results

The candidate receiving the highest number of votes at any election shall be declared the winner, as certified by the Retirement Board.

11. Procedure to Contest Election Results

Any person wishing to contest the results of an election may do so by providing an affidavit to the Fund's office, signed by the person or persons contesting any election, and setting out the reasons why the declared result was inaccurate. The affidavit must be received within four (4) business days after the result of the canvass has been given to the candidate(s). In the absence of such notice, the election shall be final and all ballots shall be destroyed.

12. Election Expenses

All necessary expenses for conducting any election shall be paid by the Retirement Board of the Policemen's Annuity and Benefit Fund of Chicago.

13. Announcement of Resignation for a Future Date

For elected members who, in the future, may resign from the Chicago Police Department before the end of their elected term: Such members may announce or submit their resignation for a future date to enable a special election to occur before their resignation effective date and corresponding member vacancy. This allows for special election planning, and it will assist in keeping any vacancy position periods to a minimum.

14. Adoption of Rules

These rules shall be in force and effect from and after their adoption.